



October 11, 2023

RoxAnne Darling
rdarling.tayvalley@gmail.com

Dear RoxAnne:

RE: Amended Report Request

In accordance with the Complaint Policy, I reviewed your formal complaint as well as the email correspondence related to the complaint.

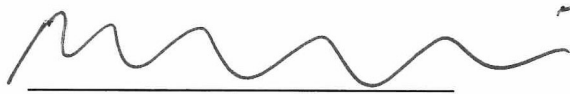
Based on the totality of the correspondence it appears to me that the Planner has responded to your concerns and agreed that one sentence of her report confused the dates of two meetings and your role in the meetings. I understand that the Planner has said she is prepared to amend her report to reflect that mistake and has apologized to you for her error. In the circumstances, this is sufficient, and no further action needs to be taken by the Planner. I do not consider the Planner to be in breach of the Employee Code of Conduct and consider her response to your informal complaint to have resolved this aspect satisfactorily and no further action will be taken.

With respect to your complaint against the CAO, it appears that your complaint is about a report and alleged inaccuracies in that report (authored by the CAO) as well as frustration that a meeting was not set up with staff and the Ward Councillors to discuss your concerns. Again, after reading the totality of the correspondence I find that there is no breach of the Employee Code of Conduct by the CAO. As you are aware, I became involved in this matter directly and agreed with the actions taken by the CAO in responding to your concern. There was no need to meet with the Ward Councillors to discuss what you considered inaccuracies in the report. The CAO did attempt to accommodate your requests for a meeting but in the circumstances your insistence on a larger meeting was deemed unnecessary. This is not a breach of the Employee Code of Conduct and no further actions will be taken.

On the issue of making an amendment to the planning or CAO reports; even though the Planner is prepared to amend her report, there is no mechanism to make an amendment to a report that has already been to Council. Amending the report would

not affect the decision of Council, as the one sentence that contained the mistake in dates was not material to the decision. The report is part of the public record and the complaint process does not empower staff or the Reeve to order corrections. In addition, given that I have found that no breach of the Code of Conduct occurred staff will not be altering either report.

Sincerely,



Rob Rainer, Reeve

cc: Amanda Mabo, CAO/Clerk
Noelle Reeve, Planner